Your Guide to Office 365 Enterprise E3

The enterprise productivity suite that improves productivity and simplifies your compliance requirements.

Insight®

Office 365

Office 365 for Enterprise offers desktop, iOS and Android mobile phone devices and tablet access to desktop applications, along with cloud-powered connections, collaboration tools and control.

Enterprise E3 Suite

Looking for more advanced BI, compliance, email, security and voice capabilities?

Enterprise E3 is the ideal license for on-the-go, giving you access to the full Office suite as well as advanced emails, online conferencing and application management. This means you can work from anywhere, at any time without delaying workflow and productivity.

With the E3 suite, users receive the full license, to install desktop versions of Office 365 applications such as Word, Excel, Outlook, OneNote and Publisher on their Windows computer and Mac for up to 5 desktops, 5 tablets and 5 smartphones.

With a combination of smart cloud-based tools designed to enhance the productivity of your team and bottom-line of your business, the E3 license also includes other data management functions such as:

- Exchange Online archiving, rights and compliance management.
- Document-level encryption, advanced emailing, access control for emails and documents.
- Intelligent searching and discovery features allowing you to easily pick up required content from Office applications, tailored to your daily tasks.

Insight has devoted a number of resources to support clients as they transition to Office 365, offering support for setup and management every step of the way. Let's take a closer look at how Office 365 Enterprise E3 helps businesses work more efficiently, seamlessly collaborate, and ensure their data remains compliant and protected.

Why E3 for your organisation?

If your organisation is digitally driven, the E3 licence will most likely be the most popular version you apply as you will gain archiving needs for email, unlimited OneDrive storage, information protection and data loss prevention, rights management and compliance tools on a monthly basis.

The E3 suite encompasses Office 365 ProPlus Word, Excel, PowerPoint, OneNote, Publisher, co-authoring, Outlook Exchange Email, Skype for Business, Instant Messaging, voicemail, video dial-in conferencing, SharePoint collaboration and Teams, OneDrive, Yammer, enterprise social networking, Encryption, Data Loss Protection and Rights Management.

Within these features, users can receive a broader Office experience as, for example, Office 365 ProPlus helps IT admins and information officers meet compliance demands, where different reporting functions enable them to meet compliance demands. Another reporting function is Power BI desktop, an add-on feature to the E3 licence, helping to improve the collaboration capabilities for the user. Another feature only available within this Enterprise range is Microsoft Stream. This is an intranet website portal where people in your organisation can post, view and share videos, available with SharePoint Online in Office 365.

Offline Communication and Data Protection.

In addition to the E1 features, organisations and users who purchase an E3 license receive access to Office client apps – the offline versions of all of the applications available to E1 users in Office Online. Office 365 applications can be used on any device offline where it is accessible to then upload changes to Office 365 when an internet connection becomes available.

E3 comes with a number of additional data management tools and admin controls. With these features, IT can manage more effectively archiving permissions, data loss issues, compliance nuances, and even encryption on a document by document basis.

Additional features of E3:

1. While both plans come with Exchange online, Office 365 E3 is equipped with Exchange plan 2, meaning users benefit from unlimited storage.

2. Office 365 E3 licenses can be used in a hybrid environment. This gives you access to Exchange and SharePoint both on-premises and online, unlike Business Premium users.

3. Users of Office 365 E3 have access to 24/7 support. By contrast, Business Premium users only receive critical issue support.

4. While both plans come with Excel, Office 365 E3's local installed version is set up for more complex data analysis and is a better fit for advanced Excel users.

While E3 is not the most basic option, it's the baseline option for most organisations looking to migrate to Office 365, as its enhanced management, compliance, and security features address many data protection concerns that E1 isn't as well equipped to handle.

The following services, each as a standalone service or included as part of an Office 365-branded plan or suite are:

- Compliance Manager
- Customer Lockbox
- Exchange Online Archiving
- Exchange Online Protection
- Exchange Online
- Microsoft Bookings
- Microsoft Forms
- Microsoft MyAnalytics
- Microsoft Planner
- Microsoft StaffHub
- Microsoft Stream
- Microsoft Teams (including Patient coordination, Shifts, and Virtual Visits)
- Microsoft To-Do
- Office 365 Video
- Office for the web
- OneDrive for Business
- Outlook Customer Manager
- Project (except Roadmap and Project for the web)
- SharePoint Online
- Skype for Business Online
- Sway
- Whiteboard
- Yammer Enterprise
- Kaizala Pro
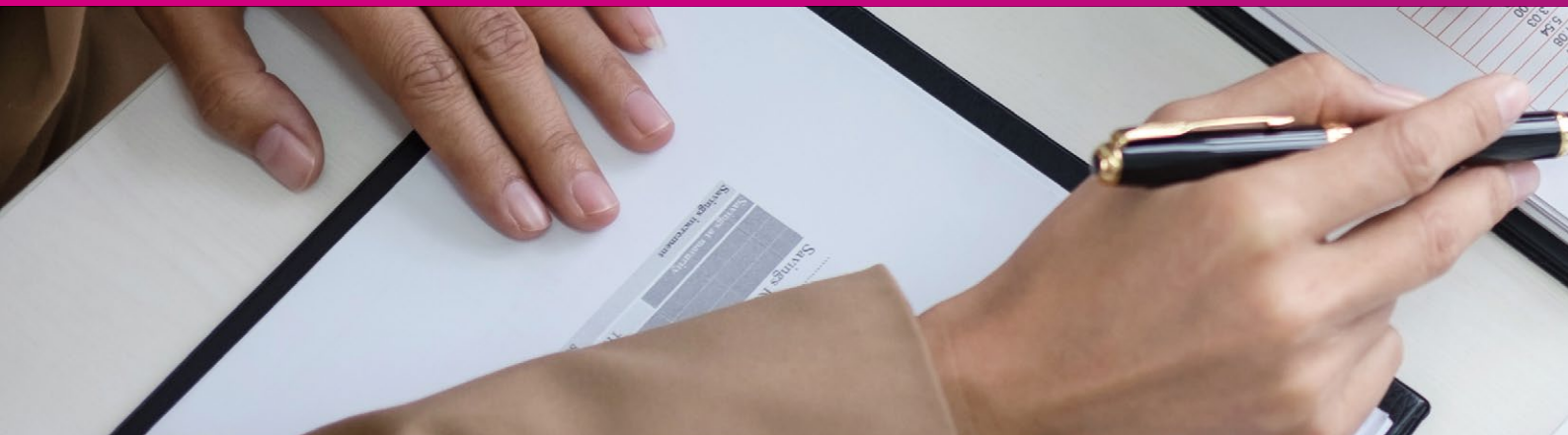
Key features:

- **Exchange Online Archiving**

Exchange Online Archiving offers users advanced archiving capabilities with the archive mailbox feature. An archive mailbox is a specialised mailbox that appears alongside the users' primary mailbox folders in Outlook or Outlook on the web. Users can access the archive in the same way that they access their primary mailboxes. Additionally, they can search both their archives and primary mailboxes. This exists within the Exchange Online Archiving package initially, so be sure not to pay twice for your archiving services.

- **Compliance Manager**

Compliance Manager enables you to assign tasks to data protection officers to ensure your data within the Office 365 services are compliant against many popular compliance policies – including GDPR.

- **Microsoft MyAnalytics**

Now available in E3, this tool gives end users tips on how to be more productive. Collaboration and employee engagement are important goals in any workplace; however, they can be difficult to monitor. With MyAnalytics, formerly known as Delve® Analytics, you can understand the effectiveness of team collaboration within your organisation.

- **Installing remote desktop service or Virtual Desktop Infrastructure**

Virtual desktop infrastructure (VDI) enables all of your computer powers to be hosted on one central server environment. It is a form of desktop virtualisation, as the specific desktop images run within virtual machines (VMs) and are delivered to end clients over a network.

- **Microsoft Stream**

Microsoft Stream is an intelligent video solution platform by Microsoft. Used for enterprise videos, Microsoft Stream improves on the features of Office 365 Video with built in transcription capabilities for internal video publishing.

- **Kaizala Pro**

Microsoft Kaizala is a phone-number based, simple, and secure mobile chat app that enables you to connect and co-ordinate work across your network. It can be looked at as a 'WhatsApp' for business', allowing employees to communicate over a chat rather than through an unmanaged service such as Facebook Messenger, WhatsApp, Apple iMessage etc.

Expand compliance and security.

Security is a top priority regardless of a business' size. Productivity offerings, such as Office 365, enable you to maintain control over identity and access management across a range of devices. There are also optional add on offerings such as Office 365 advanced threat protection for web and mail threat protection on top of the "vanilla" service. An E3 license adds an extra layer of security to shared and important documents.

Data Loss Prevention (DLP)

DLP policies allow you to comply with the business standard and industry regulations to protect sensitive information and prevent data leaking outside of the organisation. With DLP you can identify and protect sensitive information in Exchange Online (mail), SharePoint and OneDrive for Business. DLP is not available in Office 365 E1.

In-place Hold and Litigation Hold

With Office 365 E3 you have the ability to place a user's mailbox or a subset of their mailbox on hold for legal review. This prevents items from being deleted and can be reviewed at a later date.

Key features of security and general resiliency:

- Customer Lockbox
- Exchange Online Protection
- Exchange Online Archiving

With specialised services around strategy implementation, assessment, design, deployment and migration, Insight can help you to better position your business to leverage your business development and provide support where needed.

☑ Before you make a commitment, consider:

○ Which applications each plan has as standard and which ones are additional extras.

○ Whether your plan allows you to work on and offline.

○ Whether your plan has enough seats for a company-wide rollout.

○ What storage capabilities are available.

○ If your plan offers your business the right security and protection.

○ What kind of support package you'll receive.

Why Insight for Microsoft?

Insight is Microsoft's largest global partner and has been providing Microsoft solutions for more than 25 years. We put Microsoft at the centre of our end-to-end strategy to help businesses run smarter.

We collaborate to deliver Intelligent Technology Solutions™ that meet your strategic business needs and optimise your technology investments. Our team of experts will help you implement, manage and scale cloud solutions for communications, messaging, customer relationship management, collaboration, content analysis, productivity and more.

- 16 Microsoft Gold and Silver competencies

- Unparalleled Microsoft product and licensing expertise

- End-to-end Microsoft consulting and deployment

- 1,400+ consulting and service delivery professionals

- Top 1% of all Microsoft partners
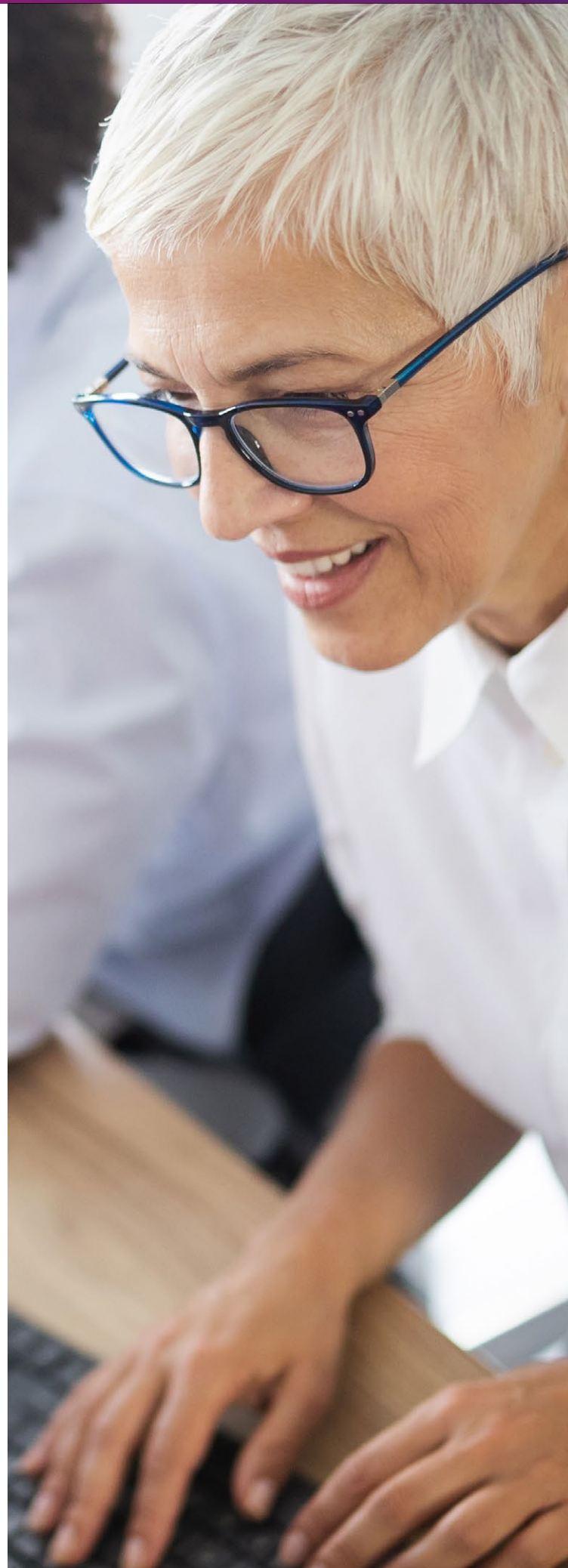
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